



# Uttar Pradesh Medical Supplies Corporation Limited

(A Govt. of Uttar Pradesh Undertaking)

GSTIN: 09AACCU2250P1ZZ CIN: U85310UP2018SGC102425

RefNo. EOI/UPMSCL/Finance/ 2635

Date: 5 /08/2022

## EXPRESSION OF INTEREST

### FOR Services of Chartered Accountant Firm

### FOR Supervision and Assistance of Tally Data

The Uttar Pradesh Medical Supplies Corporation Ltd- UPMSCL is a Government of Uttar Pradesh undertaking incorporated under Companies Act, 2013. It has been set up for providing timely and effective Health Care Services to the people of Uttar Pradesh. The Key objective of the UPMSCL is to act as central procurement agency for all essential and specialized Drugs as well as Medical Equipments and Services for health care institutions at competitive rates.

The Managing Director, UPMSCL, SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension, Lucknow 226010, invites sealed Expression of Interest (EOI) from practicing Chartered Accountants to render service for Supervision and Assistance of Tally Data of UPMSCL. Applicant CA Firm must have 7 years experience. Applicants must quote their Professional Fees + GST for the service. TOR is available on website of UPMSCL.

Last Date of Submission of EOI is 20-08-2022. Sealed envelope marked to the captioned address with subject – “*EOI for Supervision and Assistance of Tally Data*” on top cover should be submitted to:

“Finance Controller,UPMSCL  
Suda Bhawan7/23, Gomti Nagar Ext., Lucknow-226010”

  
**FINANCE CONTROLLER  
UPMSCL**



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## TOR of EXPRESSION OF INTEREST for Services of Chartered Accountant Firm

### For Supervision and Assistance of Tally Data

- 1- Monitoring and examination of Tally Data.
- 2- Supervision and assistance for finalising Tally data so that Balance Sheet can be prepared within due time.
- 3- 100% checking of Journal, Payment, Receipt Voucher with proper documents in file.
- 4- Ensuring adherence to Double Entry Accounting.
- 5- Day to day monitoring of daily transaction.
- 6- Submission of Data for GST TDS & TDS to ensure timely statutory compliances.
- 7- Preparing monthly Bank Reconciliation Statement for all Bank Accounts of UPMSCL.
- 8- To get the Balance Sheet audited and advise on the observations indicated by auditors.

  
FINANCE CONTROLLER  
UPMSCL